

Interim Online Learning Developer – The Engineering Equipment and Materials Users Association (EEMUA)

Salary	£TBC depending on experience
Location	Working from home with potentially some face-to-face meetings in Central London
Job Type	Interim – 12 months fixed-term full-time contract role
Category	Executive (non-Management)
Sector	Online learning
Capabilities	Online learning development – Course design and structure; Implementation on a Learning Management System; Commercial launch. Digital project management.
Job Ref	INT-OSD
Start date	1 st October 2022 or 1 st November 2022

EEMUA

Founded in 1950, EEMUA is an established industry association for owners and operators of process plants, power stations and similar facilities – the **users** of engineering equipment and materials. Members also include those involved in design, procurement, maintenance and other plant lifecycle activities. The Association is involved in helping Members to identify, share and communicate good and best practices, and to influence the development, interpretation and practical application of technical regulations and standards. It deals with some of the world's largest industrial companies, and its guidance is recognised as good practice by regulators and legislators across Europe, and further afield.

We are looking to recruit an Interim Online Learning Developer who will be accountable for the development and implementation of key aspects of our e-learning plan: that is, to deliver on time, and to budget, multiple online learning projects. This is a 12 months fixed-term full-time contract role, which will cover mainly new blended online learning courses but also enhancements to shorter awareness-level modules.

Experience

The Association is going through an exciting period of change. We are looking for an enthusiastic Online Learning Developer who has excellent knowledge and experience of e-learning course development and to some extent course administration. The role will include working with EEMUA's existing e-learning specialists, Subject matter experts, end-users from member companies and production houses.

The ideal candidate will have the following:

- Good communication and interpersonal skills. (Must have).
- Fluent in English (written and spoken). (Must have).
- Excellent attention to detail. (Must have).
- Demonstrable online learning development experience, especially handling digital delivery projects to specified time, cost and quality. (Must have).
- Several years' experience of building new online learning courses from finalising the syllabus and examination requirements, building the course in a Learning Management System (LMS), testing and successful launch to both internal and external end users. (Must have).
- Experience of working with Instructure's Canvas LMS (Must have).
- Experience of online content creation and editing, particularly in-course quizzes, final assessments and videos. (Must have).
- Experience of operating, administering, and supporting online learning courses from start to finish. (Must have).
- Experience of working with the Accredible digital certification platform. (Useful, but not essential).
- Experience of working in a technically-oriented engineering organisation. (Useful, but not essential).
- Experience of how a member-driven not-for-profit trade association works. (Useful, but not essential).
- Knowledge of Engineering, Industry, Chemicals, Oil & Gas, Power, Industrial Assets. (Useful, but not essential).

Reporting and Status

This is a 12 months fixed-term full-time contract role within EEMUA, and reports into the Head of Online and Special Projects.