

Interim Project Manager: Online Systems – The Engineering Equipment and Materials Users Association (EEMUA)

Salary	£TBC depending on experience
Location	Working from home with potentially some face-to-face meetings in Central London
Job Type	Interim – 14 months fixed-term full-time contract role
Category	Senior Manager
Capabilities	Online systems – Website design/UI/UX; Web servers; Software as a Service (SaaS). (Must have) Digital project management. (Must have)
Job Ref	INT-OSMgr

EEMUA

Founded in 1950, EEMUA is an established industry association for owners and operators of process plants, power stations and similar facilities – the **users** of engineering equipment and materials. Members also include those involved in design, procurement, maintenance and other plant lifecycle activities. The Association is involved in helping Members to identify, share and communicate good and best practices, and to influence the development, interpretation and practical application of technical regulations and standards. It deals with some of the world's largest industrial companies, and its guidance is recognised as good practice by regulators and legislators across Europe, and further afield.

We are looking to recruit an Interim Project Manager who will be accountable for the review, development and implementation of our plan to deliver on time, and to budget, a key online project. This is a 14 months fixed-term full-time contract role, which will cover the design, specification and rapid prototyping of a new website. A key part of the work will be ensuring that department-level data and reports are quick and easy to access for internal users.

Experience

The Association is going through an exciting period of change. We are looking for an enthusiastic Project Manager who has excellent knowledge and experience of online systems project management. The role will include working with EEMUA's Head of Online, EEMUA departments, end-users from member companies, and a project manager and software developers from a website agency.

The ideal candidate will have the following:

- Good communication and interpersonal skills. (Must have).
- Demonstrated project management experience, especially handling digital delivery projects to specified time, cost and quality. (Must have).
- Experience of building a new website from finalising design and functional requirements, staged build, testing and successful launch to both internal and external end users. (Must have).
- Experience of working in a technically-oriented engineering organisation. (Useful, but not essential).
- Experience of how a member-driven not-for-profit trade association works. (Useful, but not essential).
- Knowledge of Engineering, Industry, Chemicals, Oil & Gas, Power, Industrial Assets. (Useful, but not essential).

Reporting and Status

This is a 14 months fixed-term full-time contract role within EEMUA, and reports into the Head of Online and Special Projects.